

Auditing Procedures Report

Issued under P.A. 2 of 1968, as amended and P.A. 71 of 1919, as amended.

Local Unit of Government Type <input type="checkbox"/> County <input type="checkbox"/> City <input checked="" type="checkbox"/> Twp <input type="checkbox"/> Village <input type="checkbox"/> Other		Local Unit Name Rubicon Township	County Huron
Fiscal Year End 3/31/2004	Opinion Date 1/30/2007	Date Audit Report Submitted to State 3/22/2007	

We affirm that:

We are certified public accountants licensed to practice in Michigan.

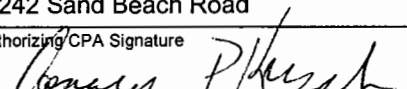
We further affirm the following material, "no" responses have been disclosed in the financial statements, including the notes, or in the Management Letter (report of comments and recommendations).

Check each applicable box below. (See instructions for further detail.)

1. ☒ ☐ All required component units/funds/agencies of the local unit are included in the financial statements and/or disclosed in the reporting entity notes to the financial statements as necessary.
2. ☐ ☒ There are no accumulated deficits in one or more of this unit's unreserved fund balances/unrestricted net assets (P.A. 275 of 1980) or the local unit has not exceeded its budget for expenditures.
3. ☒ ☐ The local unit is in compliance with the Uniform Chart of Accounts issued by the Department of Treasury.
4. ☒ ☐ The local unit has adopted a budget for all required funds.
5. ☒ ☐ A public hearing on the budget was held in accordance with State statute.
6. ☒ ☐ The local unit has not violated the Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, or other guidance as issued by the Local Audit and Finance Division.
7. ☒ ☐ The local unit has not been delinquent in distributing tax revenues that were collected for another taxing unit.
8. ☒ ☐ The local unit only holds deposits/investments that comply with statutory requirements.
9. ☒ ☐ The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the *Bulletin for Audits of Local Units of Government in Michigan*, as revised (see Appendix H of Bulletin).
10. ☒ ☐ There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that has not been communicated, please submit a separate report under separate cover.
11. ☒ ☐ The local unit is free of repeated comments from previous years.
12. ☒ ☐ The audit opinion is UNQUALIFIED.
13. ☐ ☒ The local unit has complied with GASB 34 or GASB 34 as modified by MCGAA Statement #7 and other generally accepted accounting principles (GAAP).
14. ☒ ☐ The board or council approves all invoices prior to payment as required by charter or statute.
15. ☒ ☐ To our knowledge, bank reconciliations that were reviewed were performed timely.

If a local unit of government (authorities and commissions included) is operating within the boundaries of the audited entity and is not included in this or any other audit report, nor do they obtain a stand-alone audit, please enclose the name(s), address(es), and a description(s) of the authority and/or commission.

I, the undersigned, certify that this statement is complete and accurate in all respects.

We have enclosed the following:	Enclosed	Not Required (enter a brief justification)	
Financial Statements	<input checked="" type="checkbox"/>		
The letter of Comments and Recommendations	<input type="checkbox"/>		
Other (Describe)	<input type="checkbox"/>		
Certified Public Accountant (Firm Name) Hyzer, Hill, Kuzak & Co., P.C.		Telephone Number 989-269-9541	
Street Address 1242 Sand Beach Road		City Bad Axe	State MI
Zip 48413			
Authorizing CPA Signature 		Printed Name Donald P. Kuzak	License Number 1101007059

TOWNSHIP OF RUBICON
HURON COUNTY, MICHIGAN

GENERAL PURPOSE FINANCIAL STATEMENTS

AND

SUPPLEMENTARY INFORMATION

YEAR ENDED MARCH 31, 2004

with

REPORT OF INDEPENDENT AUDITORS

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HYZER, HILL, KUZAK & CO., P.C.

Certified Public Accountants

1242 Sand Beach Road

P.O. Box 326

Bad Axe, MI 48413-0326

Phone: (989) 269-9541 • FAX: (989) 269-6777

Bruce Hill

Donald Kuzak

Michael Doerr

INDEPENDENT AUDITOR'S REPORT

Members of the Township Board
Township of Rubicon
Huron County, Michigan

We have audited the accompanying financial statements of each major fund and the aggregate remaining fund information of the Township of Rubicon as of and for the year ended March 31, 2004, which collectively comprise the Township's basic financial statements required by accounting principles generally accepted in the United States of America. These financial statements are the responsibility of the Township of Rubicon's management. Our responsibility is to express opinions on these financial statements based on our audit.

We have conducted our audit in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Management has not presented government-wide financial statements to display the financial position and changes in the financial position of its governmental activities. Accounting principles generally accepted in the United States of America require the presentation of government-wide financial statements. The amounts that would be reported in government-wide financial statements for the Township of Rubicon's governmental activities have not been determined.

In our opinion, because of the effects of the matters discussed in the preceding paragraphs, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Township of Rubicon as of March 31, 2004, or changes in its financial position for the year then ended.

The accompanying financial statements also do not include a Management's Discussion and Analysis, which would present an analysis of the financial performance for the year. The Governmental Accounting Standards Board has determined that this analysis is necessary to supplement, although not required to be a part of, the basic financial statements.

The budgetary comparison information is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Hyman, Hill, Hagan & Co P.C.

January 30, 2007

TOWNSHIP OF RUBICON
HURON COUNTY, MICHIGAN
BALANCE SHEET - GOVERNMENTAL FUNDS
MARCH 31, 2004

<u>ASSETS</u>	General Fund	Road Millage Fund	Nonmajor Governmental Funds	Total
Cash	\$ 42,875	\$ 71,342	\$ 12,664	\$ 126,881
Investments	800	1,318	15,311	17,429
Receivables:				
Delinquent taxes	2,815	5,741	-	8,556
Due from other governments	4,389	-	-	4,389
Due from other funds	27	-	-	27
Total assets	<u>\$ 50,906</u>	<u>\$ 78,401</u>	<u>\$ 27,975</u>	<u>\$ 157,282</u>
<u>LIABILITIES AND FUND BALANCE</u>				
Fund balance:				
Unreserved	<u>\$ 50,906</u>	<u>\$ 78,401</u>	<u>\$ 27,975</u>	<u>\$ 157,282</u>
Total liabilities and fund balance	<u>\$ 50,906</u>	<u>\$ 78,401</u>	<u>\$ 27,975</u>	<u>\$ 157,282</u>

TOWNSHIP OF RUBICON
HURON COUNTY, MICHIGAN
STATEMENT OF REVENUES, EXPENDITUES AND
CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS
YEAR ENDED MARCH 31, 2004

	General Fund	Road Millage Fund	Nonmajor Governmental Funds	Total
Revenues:				
Taxes	\$ 37,703	\$ 76,746	\$ -	\$ 114,449
State grants	33,720	-	-	33,720
Charges for services	-	-	2,050	2,050
Interest	545	515	342	1,402
Other revenues	2,569	-	-	2,569
Total revenues	74,537	77,261	2,392	154,190
Expenditures:				
General government	39,096	-	2,371	41,467
Public safety	14,564	-	-	14,564
Public works	-	79,848	-	79,848
Total expenditures	53,660	79,848	2,371	135,879
Excess of revenues over (under) expenditures	20,877	(2,587)	21	18,311
Other financing sources (uses):				
Operating transfers in (out)	(7,400)	6,000	1,400	-
Excess of revenues and other financing sources over expenditures and other financing uses	13,477	3,413	1,421	18,311
Fund balance, beginning of year	37,429	74,988	26,554	138,971
Fund balance, end of year	\$ 50,906	\$ 78,401	\$ 27,975	\$ 157,282

TOWNSHIP OF RUBICON
HURON COUNTY, MICHIGAN
STATEMENT OF FIDUCIARY NET ASSETS
MARCH 31, 2004

	Tax Collection Fund
<u>ASSETS</u>	
Cash	<u>\$ 27</u>
<u>LIABILITIES</u>	
Due to other funds	<u>\$ 27</u>

NOTES TO FINANCIAL STATEMENTS

TOWNSHIP OF RUBICON
HURON COUNTY, MICHIGAN
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2004

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Township of Rubicon, Huron County, Michigan have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The following is a summary of significant accounting policies.

A. Description of Township Operations and Fund Types

The Township of Rubicon operates under an elected Township Board (five members) and provides services to its residents in many areas, including road maintenance.

The Township's reporting entity applies all relevant GASB pronouncements, except as noted in Note 2. All activities over which the Township exercises oversight responsibility have been included in the reporting entity. Oversight responsibility is determined by factors such as financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters of the entity.

B. Fund Accounting

The Township uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. There are two categories of funds: governmental and fiduciary.

Governmental Funds

Governmental funds are those through which most governmental functions of the Township are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the Township's major governmental funds:

General Fund - This fund is used to account for all financial transactions except those required to be accounted for in another fund. This fund includes the general operating expenditures of the Township. Revenues are derived primarily from property taxes, state and federal distributions, and other intergovernmental revenues.

Road Millage Fund - This fund is used to account for property taxes restricted for road repair and maintenance.

TOWNSHIP OF RUBICON
HURON COUNTY, MICHIGAN
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2004
(CONTINUED)

Additionally, the Township reports the following fund types:

Permanent Fund - This fund is used to account for resources that are legally restricted to the extent that only the earnings, and not the principal, may be used for purposes that support the reporting government's programs - that is, for the benefit of the government or its citizenry. The Township utilizes a Cemetery Perpetual Care Fund.

Fiduciary Fund - This fund's reporting focuses on net assets and changes in net assets. This fund is used to account for assets held in trust or as an agent for others, and consists of the Current Tax Collection Fund.

C. Basis of Presentation

The Township's basic financial statements consist of fund financial statements which provide a detailed level of financial information.

Fund Financial Statements

During the year, the Township segregates transactions related to certain Township functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Township at a detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column.

Governmental funds are accounted for using the modified accrual basis of accounting and the current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenue, expenditures and changes in fund balances reflects the sources (i.e., revenues and other financial sources) and uses (i.e., expenditures and other financial uses) of current financial resources.

D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Governmental funds use the modified accrual basis of accounting.

Revenues - Exchange and Non-exchange Transactions

On the modified accrual basis, revenue is recognized in the year in which the resources are measurable and become available. Available means the resources will be collected within the current year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current year. For the Township, available means expected to be received within 60 days after year end.

TOWNSHIP OF RUBICON
HURON COUNTY, MICHIGAN
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2004
(CONTINUED)

Non-exchange transactions, in which the Township receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. Revenue from grants, entitlements and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements including timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted; matching requirements, in which the Township must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Township on a reimbursement basis. On the modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered both measurable and available at year end: charges for services, licenses and permits, and interest.

Expenditures

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

E. Use of Estimates

The process of preparing financial statements in conformity with accounting principles generally accepted in the United States of America requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues and expenditures. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements. Accordingly, upon settlement, actual results may differ from estimated amounts.

F. Cash and Cash Equivalents

For presentation on the financial statements, investments in cash management pools and investments with an original maturity of three months or less at the time they are purchased by the Township are considered to be cash equivalents.

G. Budgets and Budgetary Accounting

P.A. 621 of 1978, Section 18(1), as amended, provides that a local unit shall not incur expenditures in excess of the amount appropriated. The Township did not budget for the following general fund expenditures: printing and publishing \$68 and payroll taxes \$1,162.

The Township Clerk prepares and submits the annual budget to the Township Board in March of each year. The Board holds a budget hearing at which time the budget is adopted by resolution. The Board adopts the budget to the line item level and amends the budget late in the fiscal year. The budget is prepared using the cash basis method of accounting whereby revenues are recorded when received and expenditures are recorded when paid.

TOWNSHIP OF RUBICON
HURON COUNTY, MICHIGAN
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2004
(CONTINUED)

The approved budget of the Township for the budgetary funds were adopted to the line item level.

II. CHANGE IN ACCOUNTING PRINCIPLES

For 2004, the Township has implemented, with exceptions as noted below, the following:

GASB Statement Number 33 "Accounting and Financial Reporting for Non-Exchange Transactions," as amended by Statement Number 36 "Recipient Reporting for Certain Share Non-Exchange Revenue," which establishes standards for recording non-exchange transactions on the modified accrual and accrual basis of accounting.

GASB Statement No. 34, "Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments".

GASB Statement No. 37, "Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments; Omnibus".

GASB No. 38, "Certain Financial Statement Note Disclosures".

GASB Interpretation No. 6, "Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financial Statements".

GASB Statement No. 34 creates new basic financial statements for reporting on the Township's financial activities. The financial statements include government-wide financial statements prepared on the accrual basis of accounting and fund financial statements which present information for individual major funds rather than by fund type. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by type. The government-wide financial statements split the programs between governmental activities and business-type activities.

The Township did not adopt GASB 34 and GASB 37 in its entirety, as permitted by the Local Audit and Finance Division of the Treasury Department of the State of Michigan, because the Township believes that the cost of implementing the statements may exceed the benefit of the additional information. The Township also believes that the omissions of the Management Discussion and Analysis, government-wide financial statements and certain permitted note disclosures were not material to the statements as a whole due to the disclosure of the fixed assets and debts in separate notes in this report. These amounts are not included as account groups in the fund statement, as in the past, per the requirements of GASB 34.

GASB No. 37 makes certain clarifications regarding escheat property and modifies several provisions of GASB Statement No. 34. GASB Statement No. 38 modifies, establishes, and rescinds certain financial statement disclosure requirements.

TOWNSHIP OF RUBICON
HURON COUNTY, MICHIGAN
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2004
(CONTINUED)

GASB Interpretation No. 6 clarifies the application of standards for modified accrual recognition of certain liabilities and expenditures in areas where differences have arisen, or potentially could arise, in interpretation and practice.

III. DEPOSITS AND INVESTMENTS

Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or federal agency obligations repurchase agreements; bankers' acceptance of United States banks; commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan.

The Rubicon Township Board has designated two banks for the deposit of Township funds. The investment policy adopted by the Board in accordance with Public Act 20 of 1943, as amended, has authorized investment in the instruments described in the preceding paragraph. The Township's deposits and investment policy are in accordance with statutory authority.

At year end, the Township's deposits were reported in the basic financial statements in the following categories:

	<u>Governmental Activities</u>	<u>Fiduciary Funds</u>	<u>Total</u>
Cash and cash equivalents	\$ 126,881	\$ 27	\$ 126,908
Non-cash equivalents	<u>17,429</u>	<u>-</u>	<u>17,429</u>
Total	<u><u>\$ 144,310</u></u>	<u><u>\$ 27</u></u>	<u><u>\$ 144,337</u></u>

Custodial Credit Risk - Deposits

Custodial credit risk for deposits is the risk that, in the event of a bank failure, the Township's deposits may not be returned. State law does not require and the Township does not have a policy for deposit custodial credit risk. As of year end, \$100,000 of the Township's total bank balance of \$157,574 was insured or collateralized; therefore, \$57,574 was exposed to custodial credit risk.

TOWNSHIP OF RUBICON
HURON COUNTY, MICHIGAN
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2004
(CONTINUED)

IV. PROPERTY TAXES

Property taxes include amounts levied against all real property and tangible personal property located in the Township. Properties are assessed as of December 31 and the related property taxes become a lien on December 1 of the following year. These taxes are due on February 14 with the final collection date of February 28 before they are added to the County tax rolls. For the current year, the taxable value for properties located within the Township was \$27,660,085. The tax rates were 1.0538 mills for operations, and 2.7844 mills for roads.

V. CAPITAL ASSETS

A summary of capital assets at March 31, 2004, is as follows:

	<u>Balance March 31, 2003</u>	<u>Increase (Decrease)</u>	<u>Balance March 31, 2004</u>
Building and land	\$ 7,540	\$ -	\$ 7,540
Equipment	<u>5,487</u>	<u>1,813</u>	<u>7,300</u>
	<u>\$ 13,027</u>	<u>\$ 1,813</u>	<u>\$ 14,840</u>

VI. RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; and errors and omissions. The Township purchases commercial insurance coverage for protection against loss.

REQUIRED SUPPLEMENTARY INFORMATION

TOWNSHIP OF RUBICON
HURON COUNTY, MICHIGAN
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
GENERAL FUND
YEAR ENDED MARCH 31, 2004

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Revenues:				
Taxes:				
Tax levy	\$ 28,200	\$ 28,200	\$ 29,043	\$ 843
Collection fees	<u>8,500</u>	<u>8,500</u>	<u>8,660</u>	<u>160</u>
Total taxes	36,700	36,700	37,703	1,003
State Grants:				
Revenue sharing	37,000	37,000	33,720	(3,280)
Interest	1,000	1,000	545	(455)
Other revenues	<u>-</u>	<u>-</u>	<u>2,569</u>	<u>2,569</u>
Total revenues	74,700	74,700	74,537	(163)
Expenditures:				
General government:				
Printing and publishing	-	-	68	(68)
Legal and professional	1,650	2,400	2,120	280
Township hall maintenance	2,000	600	584	16
Dump fees	200	200	-	200
Supplies	5,000	6,500	6,415	85
Dues	750	750	467	283
Insurance	5,000	5,750	5,548	202
Payroll taxes	-	-	1,162	(1,162)
Supervisor's salary	4,146	4,146	4,146	-
Treasurer's salary	5,915	5,915	5,915	-
Clerk's salary	3,915	3,915	3,915	-
Board of review's salary	750	750	451	299
Trustees' salaries	764	764	764	-
Assessor's salary	7,000	7,500	7,497	3
Miscellaneous	<u>2,000</u>	<u>1,500</u>	<u>44</u>	<u>1,456</u>
Total general government	39,090	40,690	39,096	1,594

TOWNSHIP OF RUBICON
HURON COUNTY, MICHIGAN
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
GENERAL FUND
YEAR ENDED MARCH 31, 2004
(CONTINUED)

	Original Budget	Amended Budget	Actual	Variance Favorable (Unfavorable)
Public safety:				
Fire protection	12,500	14,100	14,096	4
Ambulance	<u>500</u>	<u>500</u>	<u>468</u>	<u>32</u>
Total public safety	<u>13,000</u>	<u>14,600</u>	<u>14,564</u>	<u>36</u>
Total expenditures	52,090	55,290	53,660	1,630
Other financing uses:				
Transfers to other funds	<u>24,410</u>	<u>21,210</u>	<u>7,400</u>	<u>13,810</u>
Total expenditures and other financing uses	<u>76,500</u>	<u>76,500</u>	<u>61,060</u>	<u>15,440</u>
Excess of revenues and other financing sources over (under) expenditures and other financing uses	(1,800)	(1,800)	13,477	15,277
Fund balance, beginning of year	<u>37,429</u>	<u>37,429</u>	<u>37,429</u>	<u>-</u>
Fund balance, end of year	<u>\$ 35,629</u>	<u>\$ 35,629</u>	<u>\$ 50,906</u>	<u>\$ 15,277</u>

TOWNSHIP OF RUBICON
HURON COUNTY, MICHIGAN
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
ROAD MILLAGE FUND
YEAR ENDED MARCH 31, 2004

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Revenues:				
Taxes	\$ 74,500	\$ 74,500	\$ 76,746	\$ 2,246
Interest	<u>800</u>	<u>800</u>	<u>515</u>	<u>(285)</u>
Total revenues	75,300	75,300	77,261	1,961
Other financing sources:				
Transfers from other funds	<u>22,410</u>	<u>22,410</u>	<u>6,000</u>	<u>(16,410)</u>
Total revenues and other financing sources	97,710	97,710	83,261	(14,449)
Expenditures:				
Road maintenance	<u>93,500</u>	<u>93,500</u>	<u>79,848</u>	<u>13,652</u>
Excess of revenues and other financing sources over expenditures	4,210	4,210	3,413	(797)
Fund balance, beginning of year	<u>74,988</u>	<u>74,988</u>	<u>74,988</u>	<u>-</u>
Fund balance, end of year	<u>\$ 79,198</u>	<u>\$ 79,198</u>	<u>\$ 78,401</u>	<u>\$ (797)</u>

SUPPLEMENTARY INFORMATION

TOWNSHIP OF RUBICON
HURON COUNTY, MICHIGAN
NONMAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
MARCH 31, 2004

	Special Revenue - Cemetery Fund	Permanent - Perpetual Care Fund	Total
<u>ASSETS</u>			
Cash	\$ 64	\$ 12,600	\$ 12,664
Investments	<u>-</u>	<u>15,311</u>	<u>15,311</u>
Total assets	<u><u>\$ 64</u></u>	<u><u>\$ 27,911</u></u>	<u><u>\$ 27,975</u></u>
<u>LIABILITIES & FUND BALANCE</u>			
Fund balances:			
Unreserved	<u>\$ 64</u>	<u>\$ 27,911</u>	<u>\$ 27,975</u>
Total liabilities and fund equity	<u><u>\$ 64</u></u>	<u><u>\$ 27,911</u></u>	<u><u>\$ 27,975</u></u>

TOWNSHIP OF RUBICON
HURON COUNTY, MICHIGAN
NONMAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
YEAR ENDED MARCH 31, 2004

	Special Revenue - Cemetery Fund	Permanent - Perpetual Care Fund	Total
Revenues:			
Charges for services:			
Grave openings	\$ 225	\$ -	\$ 225
Sale of lots	375	-	375
Perpetual care charges	-	1,450	1,450
Total charges for services	600	1,450	2,050
Interest	82	260	342
Total revenues	682	1,710	2,392
Other financing sources:			
Transfer from other funds	1,660	-	1,660
Total revenues and other financing sources	2,342	1,710	4,052
Expenditures:			
Salaries	2,200	-	2,200
Miscellaneous	171	-	171
Total expenditures	2,371	-	2,371
Other financing uses:			
Transfer to other funds	-	260	260
Total expenditures and other financing uses	2,371	260	2,631
Excess of revenues and other financing sources over (under) expenditures and other financing uses	(29)	1,450	1,421
Fund balance, beginning of year	93	26,461	26,554
Fund balance, end of year	\$ 64	\$ 27,911	\$ 27,975

TOWNSHIP OF RUBICON
HURON COUNTY, MICHIGAN
CEMETERY FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
YEAR ENDED MARCH 31, 2004

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Revenues:				
Charges for services:				
Grave openings	\$ 200	\$ 200	\$ 225	\$ 25
Sale of lots	400	400	375	(25)
Interest	<u>500</u>	<u>500</u>	<u>82</u>	<u>(418)</u>
Total charges for services	<u>1,100</u>	<u>1,100</u>	<u>682</u>	<u>(418)</u>
Total revenues	<u>1,100</u>	<u>1,100</u>	<u>682</u>	<u>(418)</u>
Other financing sources:				
Transfer from other funds	<u>2,000</u>	<u>2,000</u>	<u>1,660</u>	<u>(340)</u>
Total revenues and other financing sources	<u>3,100</u>	<u>3,100</u>	<u>2,342</u>	<u>(758)</u>
Expenditures:				
Salaries	3,000	2,950	2,200	(750)
Miscellaneous	<u>170</u>	<u>220</u>	<u>171</u>	<u>(49)</u>
Total expenditures	<u>3,170</u>	<u>3,170</u>	<u>2,371</u>	<u>(799)</u>
Excess of revenues and other financing sources under expenditures	(70)	(70)	(29)	(41)
Fund balance, beginning of year	<u>93</u>	<u>93</u>	<u>93</u>	<u>-</u>
Fund balance, end of year	<u>\$ 23</u>	<u>\$ 23</u>	<u>\$ 64</u>	<u>\$ (41)</u>

TOWNSHIP OF RUBICON
HURON COUNTY, MICHIGAN
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - PERPETUAL CARE FUND
YEAR ENDED MARCH 31, 2004

	<u>Actual</u>
Revenues:	
Perpetual care charges	\$ 1,450
Interest	<u>260</u>
Total revenue	1,710
Other financing uses:	
Transfer to other funds	<u>260</u>
Excess of revenues over other financing uses	1,450
Fund balance, beginning of year	<u>26,461</u>
Fund balance, end of year	<u><u>\$ 27,911</u></u>